

**FALL FINALS
BUYBACK**

December 11 - 15, 2023

WINTER HOLIDAY:

**December 23, 2023 -
January 1, 2024
Book Dept. Closed**

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Bronco Bookstore Launches Instant Access Complete Program for Affordable and Convenient Course Materials

Bronco Bookstore is pleased to announce the launch of Instant Access Complete (IAC), a new campus-wide program designed to provide students with convenient, affordable access to all required course materials at one flat rate.

The Instant Access Complete program has two primary goals– to ensure student access to course materials and drive affordability.

The Bronco Bookstore has partnered with publishers, the library, university IT and faculty to provide digital textbooks and course materials through IAC that can be accessed on any device with internet access. Materials will be provided automatically via Canvas in digital format whenever possible. In cases where digital delivery is not an option we will provide students with physical books.

By automating delivery, the program enables all students have access to the required course materials they need to succeed by the first day of classes. By charging one flat fee that covers all materials, IAC also will reduce the burden of high and often unpredictable textbook costs on students and families.

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Starting in Fall 2023, Instant Access Complete will be the way course materials are provided for all courses with required materials. This is not something individual faculty or courses opt in to, it is the default for all courses using course materials.

The charges for students are set at:

- \$250 per semester for undergraduate students taking 7 or more units
- \$150 per semester for graduate students and undergraduates taking 6 or less units

These charges cover access to 100% of required course materials, including faculty-created materials, open educational resources, and library e-books.

All students start off automatically enrolled for the program, but participation in IAC is not mandatory for students. They can choose to opt out until the end of the drop-add period if they prefer to buy or rent books course-by-course. For students who opt out the IAC fee will be automatically reversed, and they will lose access to all IAC materials. Students whose entire course load is classes without required materials will be opted out automatically.

What Faculty Need to Know/Do about IAC:

1. First and foremost, for this program to provide the highest value and best learning outcomes for students it is imperative that all faculty and instructors inform the bookstore of all the materials they require in their courses, including things that students would previously have been instructed to purchase directly from publishers or other non-CPP providers. **If you haven't already notified us about your materials please contact us ASAP!**

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2. Make sure that the “**Instant Access Complete**” navigation option is enabled in Canvas when you set up your course. This is a default setting now, but if you are copying over a previous term’s course you may need to enable this. For courses using ‘regular’ books that will be provided as VitalSource e-texts, this is how your students will access the materials!
3. For courses using publisher proprietary courseware products, make sure to follow the instructions from your pub rep for setting up your courseware course and linking it to Canvas.

We will be hosting information/Q&A sessions for faculty and instructors about the IAC Program in person and on Zoom later in the summer, but feel free to reach out any time to our office to ask us about the program.

For more information on Bronco Bookstore’s Instant Access Complete Program, please visit our website at <https://www.broncobookstore.com/instant-access-complete.asp>.

Bronco Bookstore Remodels 2nd Floor, adds Bronco One Card Office

With the launch of the Instant Access Complete program transitioning the majority of course materials to digital format, we no longer need the same amount of sales floor and shelf space for physical textbooks. At the same time, our e-commerce processing office and pick-up window has been bursting at the seams for several years, and the newly created Bronco One Card Office required a bigger home than the old Bronco Bucks office at Campus Center Marketplace.

The solution?

Creating a new expanded e-commerce area next to Book Information, and adding a space for Bronco One Card Office in what used to be our textbooks storage room! Work began this remodel project at the end of Spring 2023 and is nearly complete as of the end of June. Come by and see the changes for yourself!



BRONCO BOOKSTORE UPDATES

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Fall Course Materials 'Office Hours' & Instant Access Complete Info Sessions

If you're teaching a Fall 2023 course and have questions about our new Instant Access Complete program, or about your digital courseware or e-texts, we're holding "office hours" to help prepare for the start of fall classes.

Starting on 7/25 through 8/17, we'll be available on Zoom to walk faculty and instructors through their questions at these times:

Tuesdays & Thursdays: 3:30-4:30pm

Wednesdays: 11am-noon

Zoom link: <https://cpp.zoom.us/j/83193181640> (waiting room enabled)

If you can't make any of these, please let us know and we'll either add additional sessions if there's a need, or schedule a time for one-on-one support.

In the meantime, we have a lot of Instant Access resources and information for faculty available 24/7 at <https://www.broncobookstore.com/facultyresources.asp?#INSTANT-ACCESS>

Important Upcoming Dates:

Fall 2023 - Spring 2024

DATE	IMPORTANT DATE DESCRIPTION
05/30/23 - 08/18/23	Summer Hours: M - F 9:30 am - 4:30 pm Closed 06/19/23 and 07/04/23
08/20/23 - 09/01/23	Fall 2023 Semester Opening Extended Hours: Sun (8/20): 10 am - 4 pm M - F: 8 am - 7 pm Sat (8/26): 10 am - 4 pm
09/05/23 - 12/15/23	Regular Fall Hours: M - TH: 8 am - 6 pm F: 8 am - 4 pm
09/11/23	Opt Out Deadline for Instant Access Complete
10/02/23	Winter 2024 Course Materials Adoptions Due Spring 2024 Course Materials Adoptions Due
10/16/23	Bookstore starts returning physical books that weren't picked up and are not adopted for Spring to publishers
10/27/23	Textbook Department closed for semester inventory
12/11/23 - 12/15/23	Fall finals buyback
12/18/23 - 12/22/23	Winter Break Hours: M - TH: 9 am - 5 pm
12/23/23 - 01/01/24	CLOSED FOR HOLIDAY
01/02/24 - 01/19/24	Intersession Hours: M - F: 10 am - 4pm
01/15/24	CLOSED FOR MLK DAY
01/21/24 - 01/27/24	Spring Semester Rush Extended Hours: Sun: 10am - 4pm M - F: 8am - 7pm Sat: 10am - 4pm
01/29/24 - 05/17/24	Regular Hours: M - TH: 8am - 6pm F: 8 am - 5pm
02/06/24	Opt Out Deadline for Instant Access Complete

BRONCO BOOKSTORE UPDATES

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Important Upcoming Dates:

Fall 2023 - Spring 2024

DATE	IMPORTANT DATE DESCRIPTION
02/19/24	Summer 2023 Course Materials Adoptions Due
03/18/24	Fall 2024 Course Materials Adoptions Due
03/29/24	Textbook floor closed for semester inventory
04/01/24	CLOSED FOR CESAR CHAVEZ DAY
05/13/23 - 05/17/24	Finals Week Textbook Buyback